

***St. John Catholic School – Advisory Board Meeting
June 16, 2022 7:00PM***



Call to Order-members present: E. Thrash, C. Durrell, C. Miller, E. Enterkin, M. Young, Fr. John, D. Alstrom, L. Radebaugh

Meeting opened at 7:07 PM

Opening Prayer

June Minutes:

Finance (D. Pickett/)

- See attached report
- School operation as a whole on budget
- Non-receipt of GO money affected budget; covered by extra withdrawals from endowment
- Lost \$633k from endowment due to market fluctuations

Planning (L. Radebaugh)

- Mrs. Miller, Mrs. Thrash, and Mrs. Radebaugh have reviewed strategic plan
- Other members should review and give input

Development/PR (E. Thrash)

- Implementation of OK A+ plan- teachers attending workshops throughout the summer
- September 9th is the school's 110th anniversary- planning a celebration
- Early childhood program playground expansion
- 2023 gala planning has begun- date is 1/28/23
- Focus on promoting the endowment

Policy (M. Baker)

- Working with Mrs. Miller to discuss policy changes regarding enrollment application

Public Relations (D. Alstrom)

- None reported

Membership (L. Radebaugh)

- 2 open positions- finance and membership chair
- Candidate for membership chair- sent nomination form; hopefully will start in July

Facilities (J. Elmer)

- Will be working with Mrs. Miller on cost/feasibility of raising height of south fence on the playground

Home and School Association Report (C. Durrell):

- Uniform sale held 6/15 and 6/16; \$700-800 in sales
- Working on back to school BBQ as a welcome party- tentatively 8/4/22

Principal's Report (C. Miller)

- Running reports with Deacon Dan so people with outstanding balances don't receive transcripts or report cards
- Hired an aftercare director- Mindy Freeman
- Still waiting on money from GO to do financial aid packages; anticipating \$188k
- 127 students fully enrolled

Pastor's Report (Fr. O'Neill)

- See discussion regarding safety items
- Sign will most likely go in on playground side, most likely on a pole
- Dan Keleher working with city to get approval for sign

New Business:

Diocese hired Donna Eurich in a new role in charge of training opportunities, including active shooter trainings. School will be reviewing safety plans. Homeland Security will do a walkthrough once school is in session.

Need to update intercom system so it is fully functional; Mrs. Miller is working on bids

New key fob between school and FLH so door is no longer ever propped

Props will be taken off doors at school entryway

Notification system to staff on playground revisited

Revisiting procedures for visitors to the building for things like grandfriends day; assemblies

Action Items

Elizabeth to follow up with Granger Meador of BPS regarding their security procedures for visitors

Meeting closed 8:27 PM

Next Board Meeting: 7/26/22

St. John Catholic School School Advisory Council Financial Report

Operating Analysis - July 2021 through May 2022

School operations for the period July 2022 through May 2022 had a **gain** of \$19 thousand. Budget **for** the period was a loss of \$(218) thousand. Actual operating results were better than budget by \$236 thousand.

School operations on the whole were on budget, benefiting from higher donations and grants, and lower payroll and benefit expense.

On May 11, 2022, the School received a gift from the Diocese of Tulsa in the amount of \$103,880. The gift was made to help offset GO proceeds that had been expected, but not received.

Prior to receiving the gift from the Diocese, the lack of GO proceeds was offset by additional Endowment withdrawals over budget, and higher parish subsidies. In addition, the amount and the timing of the receipt of LHH and EANS State funding was not budgeted, helping operating results to be better than Budget.